

Income Expense Statement

Church / Ministry

Name _____
City _____

Pastor / Director _____
State _____

	2018	2019	2020	2021
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Year-End Year-End Year-End Year-End
as of ___/___/___

Income

General Fund Income *(Undesignated)*

Tithes & Offerings \$ _____ \$ _____ \$ _____ \$ _____

Other Income *(Designated or restricted)*

Ministry Departments* \$ _____ \$ _____ \$ _____ \$ _____ **Men's, Women's, Youth, etc.*
Rental Income \$ _____ \$ _____ \$ _____ \$ _____
Missions / Outreach \$ _____ \$ _____ \$ _____ \$ _____
Building Fund \$ _____ \$ _____ \$ _____ \$ _____
Other \$ _____ \$ _____ \$ _____ \$ _____
Total Other Income \$ **0.00** \$ **0.00** \$ **0.00** \$ **0.00**

Total Income \$ **0.00** \$ **0.00** \$ **0.00** \$ **0.00**

Expenses

Mortgage / Rent

Mortgage / Rent \$ _____ \$ _____ \$ _____ \$ _____

Occupancy Expense *(Related to occupying and maintaining the building)*

Utilities \$ _____ \$ _____ \$ _____ \$ _____
Water \$ _____ \$ _____ \$ _____ \$ _____
Sewer \$ _____ \$ _____ \$ _____ \$ _____
Garbage \$ _____ \$ _____ \$ _____ \$ _____
Electricity \$ _____ \$ _____ \$ _____ \$ _____
Other \$ _____ \$ _____ \$ _____ \$ _____
Phone / Internet \$ _____ \$ _____ \$ _____ \$ _____
Grounds Maintenance \$ _____ \$ _____ \$ _____ \$ _____
Property Insurance \$ _____ \$ _____ \$ _____ \$ _____
Building Repairs / Maintenance \$ _____ \$ _____ \$ _____ \$ _____
Janitorial \$ _____ \$ _____ \$ _____ \$ _____
Property Taxes \$ _____ \$ _____ \$ _____ \$ _____
Other \$ _____ \$ _____ \$ _____ \$ _____
Occupancy Expense Total \$ **0.00** \$ **0.00** \$ **0.00** \$ **0.00**

Pastoral Staff

Salary & Housing \$ _____ \$ _____ \$ _____ \$ _____
Retirement \$ _____ \$ _____ \$ _____ \$ _____
Health Insurance \$ _____ \$ _____ \$ _____ \$ _____
Payroll Taxes* \$ _____ \$ _____ \$ _____ \$ _____ **FICA, disability, workers' comp.*
Other \$ _____ \$ _____ \$ _____ \$ _____
Pastoral Staff Total \$ **0.00** \$ **0.00** \$ **0.00** \$ **0.00**

Support Staff

Salary \$ _____ \$ _____ \$ _____ \$ _____
Benefits \$ _____ \$ _____ \$ _____ \$ _____
Payroll Taxes* \$ _____ \$ _____ \$ _____ \$ _____ **FICA, disability, workers' comp.*
Other \$ _____ \$ _____ \$ _____ \$ _____
Support Staff Total \$ **0.00** \$ **0.00** \$ **0.00** \$ **0.00**

Administrative Expense *(Related to day-to-day operations)*

Advertising / Promotional \$ _____ \$ _____ \$ _____ \$ _____
Bank / Merchant Fees \$ _____ \$ _____ \$ _____ \$ _____
Dues and Subscriptions \$ _____ \$ _____ \$ _____ \$ _____
Office Supplies \$ _____ \$ _____ \$ _____ \$ _____
Equipment Lease \$ _____ \$ _____ \$ _____ \$ _____
Printing \$ _____ \$ _____ \$ _____ \$ _____
Licenses \$ _____ \$ _____ \$ _____ \$ _____
Travel* \$ _____ \$ _____ \$ _____ \$ _____ **Conference fees, meals, lodging*

Vehicle Expense	\$ _____	\$ _____	\$ _____	\$ _____
Other	\$ _____	\$ _____	\$ _____	\$ _____
Administrative Expense Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Departments / Committees

Benevolence / Outreach	\$ _____	\$ _____	\$ _____	\$ _____
Children's Ministry	\$ _____	\$ _____	\$ _____	\$ _____
Men's Ministry	\$ _____	\$ _____	\$ _____	\$ _____
Women's Ministry	\$ _____	\$ _____	\$ _____	\$ _____
Student Ministry	\$ _____	\$ _____	\$ _____	\$ _____
Missions	\$ _____	\$ _____	\$ _____	\$ _____
Guest Speaker	\$ _____	\$ _____	\$ _____	\$ _____
Meals & Entertainment	\$ _____	\$ _____	\$ _____	\$ _____
Media / Music Ministry	\$ _____	\$ _____	\$ _____	\$ _____
Other	\$ _____	\$ _____	\$ _____	\$ _____
Total Departments / Committees	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Total Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
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Totals

Total Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Expenses	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excess Income <i>(Income - Expenses)</i>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
